

CALSFA Executive Meeting Minutes
October 25 2002 meeting
(Minutes taken by D. Mullins)

Grayson Library, 305 Price Hall

Members Attending: Dave Bevan, Carlyle Brewster, Mike Denbow, Frank Gwasdauskas, Peter Kennelly, Jim Westwood, Joe Marcy, Don Mullins, Jim Westwood and Dean Andy Swiger,

Call to order:

The meeting was called to order at 8:35 AM Don Mullins presiding

Approval of the minutes.

The minutes of the September 17 meeting were not available, they will be presented for approval at the next meeting.

Deans Report:

Budget: Dean Swigers reported on the plans that the University may use in respond to the budget cuts required by the Governor's recent report. A variety of actions are being planned subject to approval by the Board of Visitors. Planning for the cuts is made more difficult, since money cannot be moved between the 229 and 208 agencies. Tuition increases will be used to offset the 208 agency deficit, and efforts are being made to find ways to allocate some of these 208 funds to legitimate 229 activities. A CALS business plan has been submitted and will rely heavily on a second round of Alternative Service Options (ASO). This round may involve the use of ASO principle to the classified staff which will be difficult to work out. The money to fund the ASO activity will be borrowed from College resources residing in the Departments (i.e. various accounts, etc.), The intent is to pay this money back to the Departments as rapidly as possible , which may take 2-3 years.

Restructuring: The Dean indicated that it is difficult to determine what is happening with regard to the restructuring plan. According to the plan, discussion of options within the units should be going on. Budget cuts resulting in reduced resource allocations may affect the organization of some Colleges.

Treasurers Report:

Don Mullins presented the treasurers report submitted by Holly Scoggins. Deposits so far this year, primarily for dues totals \$400.00. As of October 16, 2002 the CALSFA has \$529.61 in the Checking account and \$599.71 in the Savings Account. For a total of \$1,129.32. Joe Marcy reported that the estimated cost for the Fall Picnic was around \$400.00, but the final figures would be reported to the Treasurer soon for reimbursement

Other Business:

Request to fill a 3 year term on the Committee on Academic Policies

Don Mullins reported that Acting Associate Dean of CA:S Academic Program John Crunkilton had received a request for filling a vacancy on the Committee on Academic Policies. This is a subcommittee of the University Commission on Undergraduate Studies.(CUS). This person cannot be a member of the CUS. Don had discussed the situation with both John and David Vaughan (current CALSFA representative on CUS) Both suggested a person who has been involved with undergraduate programs such as Coordinating Councilors, members of the CALS Committee on Academic Policies and Programs. After some discussion, Mike Denbow was nominated as a candidate and elected to fill this position.

Program Planning: Joe Marcy reported that he was in the process of setting up a program on Intellectual Properties. He proposed that the best meeting time for good attendance might to be Friday mid-afternoons. After brief discussion, Joe was encouraged to set this program for a Friday at 3:00 PM. Some members suggested that it might be appropriate to request a meeting with the Provost. Joe indicated that he would explore this possibility.

Report: Budget & Planning: Don Mullins submitted Dixie Reaves report: At the most recent meeting of the University Strategic Budget and Planning meeting, few details were shared about the Universitys plan for meeting the mandated budget reductions. Minnis Ridenour inicated that upper administration will be assessing the amount of the mid-semester tuition hike (likely to be between \$200 to \$300) and then will determine the level of cuts needed and where they will occur. Dixie voiced her concerns about the status of agency 229, where no offsets by 208 tuition increases could occur. She also voiced her concern about the impact the tuition hike might have on our rural students, with the knowledge that the income gap between rural and urban is growing rather than lessening. More details will be shared by the Administration at the next meeting.

Report on Dean Search Committee: Peter Kennelly reported that at this point in time much of the Committees actions are confidential. What can be shared is :

- TheCommittee has received 23 applications to date
- The Committee will narrow the list to a shorter list of 8 candidates on November 6.
- Eight semi-finalists will be interviewed by interactive video technology
- The plan is to narrow the larger field to 3-4 persons who will be invited for an on campus, and Commonwealth (Richmond area) interviews based on the video interviews.

Report on action of the subcommittee on Conflicts of Commitment: David Bevan sent out the most recent draft of the Conflicts of Commitment to the CALS Departments. So far he has received only one response, which did not indicate a need for significant changes. However, members of the CALSFA Executive Committee raised some concern

that the document seemed a bit restrictive, and vague in some areas. It was also noted, that this plan did not appear to provide for an appeal process. David indicated that he would summarize the main points of the discussion, and send it to the Committee members for suggestions. A final draft will be circulated and if approved by the majority of the members, it will be sent forward.

Committee Reports:

Faculty Senate: Senators Carlyle Brewster and Frank Gwasdauskas indicated that most of the Senate activities were related to the budget cuts. An issue that the Senate is seeking information on governance issues related to the Research Institute.. Currently it is not clear what the relationship is between the Provosts Office, the Commission on Research Planning and Policy and the Research Institute. to how the Research Commission is

Committee on Academic Program Policy Mike Denbow had nothing to report.

Committee on International Program Policy. Jim Westwood reported that this Committee had not yet met this year, but that he anticipated some work will be done on analyzing the data collected on international programs Spring Semester 2002.

Committee on Research and Extension Program Policy. No report from the Chair Brad Mills. However, Don Mullins reported that this Committee was working with the CALS Classified Staff Association to recommend reestablishing the University Laboratory Support Services. The CALSFA may wish to make a strong recommendation that this option be considered by the Upper Administration.

University Council: Peter Kennelly reported on the recent activities of the University Council

- The College of Human Resources has requested that its name be changed to the College of Human Sciences and Education (first reading)
- The Establishment of the M. S. and Ph.D, Program in Biomedical Engineering was approved
- The establishment of the University Commission on Equal Opportunity and Diversity was approved.