**CALS Faculty Association Executive Committee**

Meeting minutes

Date: October 21, 2014

Location: Hutcheson 104F

Present: Alan Grant, Holly Scoggins, Andrew Neilson, Sam Doak, and Catherine Larochelle

Absent: John Vest

Andrew Neilson called the meeting to order at 8:40AM

**Dean’s updates**

*Budget*

Changes in the initial budget cuts of 5% this year and 7% for in 2015-16.

Modifications propose cuts of 3-4%.

This corresponds to 6.1 million for agenda 208 for both years. University will handle this year’s cut. Agenda 229 (cooperative extension and experiment station) is exempt.

Cuts in 2016 will depend on state revenues.

The college is moving ahead with employment searches.

*Salary adjustments*

Salary adjustment for faculty will average an increase of 3.25%. Merit-based, retention, and equity all qualified for salary increases.

Salary increases for university staff will average 2.25%, which is merit-based only.

Salary adjustments will be effective early December.

*President Sands will be visiting the College on October 30th*

Open reception for CALS faculty and staff from 10:45-12:00 at the new HABBI pilot lab.

*5-year review process for CALS administrators*

Starting this fall.

One faculty is still missing to serve on the review committees. Andrew will send an email to the department heads in our college to request their help. If unsuccessful, Andrew will serve.

**Andrew: Teaching tools for faculty members**

Provide more tools/training/workshops for faculty members on teaching.

CIDER programs/workshops provide great opportunities to faculty in this regard.

New faculty during the orientation should be made aware of all these learning opportunities on teaching.

Develop a faculty teaching certificate?

**Holly: Peer Review of Teaching**

Holly is organizing a peer review (evaluation) of teaching workshop through the CALS committee on Academic Programs and Policies.

Workshop will be taught by Peter Doorlittle.

Suggested date/time: November 7th from 11:30-1:00 (date has changed to November 14 and Holly has emailed CALS faculty about this opportunity).

**Activity for spring**

St-Patrick’s day?

Meeting was adjourned at 9:40AM

Submitted by Catherine Larochelle