**College of Life Sciences Faculty Association meeting Minutes for September 15, 2015**

Present: Sam Doak, Andrew Nielson, Catherine Larochelle, Jon Vest, Rob Grange

Absent: Dean Alan Grant

1. Call to Order – Sam
2. Approval of minutes from last meeting: Motion Nielson; 2nd Larochelle. Vote for approval: 4-yes; 0-no; 1 –abstention (Rob not part of executive last meeting)
3. Dean update – the dean was unable to attend this meeting
4. Treasurer’s Report – Sam/Andrew/Catherine provided updates for Rob, the new Secretary/Treasurer.
   1. Account information obtained: same total as 6-30-15 (amount?)
   2. Query: should we change to a different bank because of the issues with changing signatures each year
   3. Account statements needed for July, August, September 2015.
   4. Need current balance; however, no income unless participate in Ocoberfest or some other activity to raise $
5. Old Business –
   1. Andrew: nominations/elections; still need a representative for Athletic Committee
   2. Andrew: will update procedures for nominations/elections in the CALSFA bylaws; be prepared to discuss at next meeting
   3. Andrew: will set up CALSFA Dropbox and invite officers
   4. Sam: would like to know if adding information to the Dropbox
6. New Business
   1. Goals:
      1. Website
         1. Sam/Catherine CALSFA Goal for year: update website (will seek assistance from Susan Gill for posting. Catherine responsible for forwarding items to Susan
         2. Past minutes will be posted
         3. Rob will forward approved minutes for 2015-2016 to Catherine for posting
      2. P&T information for new faculty – provide food/drink (cost$)
      3. Event to raise $: likely in the Spring: home brew contest, wine tasting; encourage social interaction across college faculty
      4. Purpose of CALSFA – articulate our purpose