**CALS Governance Council Minutes**

**May 3, 2016**

**311 Latham Hall**

Alan Grant called the meeting to order at 9:00am with a welcome to everyone.

**Council members present**: Mary Christian, Thea Glidden, Neal Vines, Lily Yang, Susan Sumner, Mike Lambur, Bobby Grisso, Inga Haugen, Dan Goerlich, Pat Donovan, Saied Mostaghimi, Susan Duncan, Mary Marchant, Jerzy Nowak and Steve Kleiber

**Council members participating via phone:** Mike Schwarz, Margaret Kenny, and Bobby Clark

**Approval of the Agenda**:

A motion was made to adopt the agenda; seconded; approved.

**Approval of the Minutes:**

Dr. Saied Mostaghimi noted the information on the NSF rankings needed to be corrected to reflect that CALS Research was ranked number seven in total funding and number five in competitive federal funding.

A motion was made to adopt the minutes with the correction; seconded; approved.

**New Business**: None

**Committee Reports**

**Committee on Academic Program Policy**:

No report

**CALS Curriculum Committee**:

There is a 15-day review on several courses.

**Committee on Extension and Research Program Policy**:

Mike Lambur reviewed the new CALS Extension Program Peer Review Guidelines. There was discussion and Dan Goerlich requested an amendment be made in Section 1 4D regarding a qualifier for the word “clientele”. The amendment was approved and a motion was made to approve the guidelines by Mike Lambur and was seconded by Bobby Grisso.

**Committee on International Program Policy**:

Final meeting for this academic year is Thursday, May 5th.

The new global education advisor in the Global Education Office is Marielle Wijanands.

Hokie Sentinel – International Travel Forms (form were emailed to governance council)

* Contact Randy Penson at 1-2867 or via email at [rpenson@vt.edu](mailto:rpenson@vt.edu) with any questions
* Guidelines for each form (to be completed and submitted to Randy Penson)
  + The HSGTA is to be completed by any VT faculty/staff who is planning to take 2 or more students abroad. They would select the appropriate worksheet and fill it out completely;
  + The HSGTA is to be completed by any individual student (undergraduate, graduate, or professional) who is traveling abroad by themselves for study abroad, internship, research, conference, competition, etc……”

Upcoming international study abroad trips for CALS

**AAEC-** George Norton— 1 MS Student to Kenya for 5 weeks

1 MS Student to Cambodia for 5 weeks

2 Student visitors from Niger & Bangladesh, respectively

**APS**-- Cindy Wood—AAEC 3954-Summer I

Taking 13 students to England/Scotland & Ireland

**BSE-** Kumar Mallikarjunan is leading a summer program in Chile, we expect six students to be involved

Theo Dilaha, with Tom Hammett from Sustainable Biomaterials,

will be taking five students to Nepal via Service Without Borders

**Virginia 4-H- (from Glenda Snyder)**

A group of Extension Agents, 4-H Youth Development will take a group of teens to the **Dominican Republic** to work with youth in Day Camps in **July.**

**Ruth Wallace** and **Reggie Morris**, Extension Agents, 4-H Youth Development and **Kathleen Jamison,** Professor and Extension Specialist, 4-H Youth Development **just returned from Senegal** where they conducted Positive Youth Development training and worked with young people.

**John Blankenship**, Extension Agent, ANR, **Brian Hairston,** Extension Agent, 4-H Youth Development, **Jeremy Johnson,** Associate Specialist Virginia Cooperative Extension, Volunteer Development, **Tony Price,** Assistant Professor and Extension Specialist 4-H Youth Development, and **Glenda Snyder,** Senior Extension Agent, Emerita conducted trainings for school personnel and community leaders in **Brazil in March, 2016.** CHARACTER COUNTS!, Positive Youth Development, and True Colors trainings were conducted for teachers, other school personnel, and community leaders.

Jerzy Nowak will be retiring. Both Dean Grant and Mary Marchant thanked him for his service and dedication to the international program.

**Diversity Council**

No report

**Updates from the Dean and Associate Deans**:

**CALS**

Alan Grant encouraged everyone to watch the VT Daily News emails for updates regarding the Destination Areas and times for the Town Hall meetings for the next two weeks. This is an opportunity for faculty to be involved in discussions regarding their specific areas and to assist with refining these Destination Areas.

The General Assembly has recommended a 3% salary merit increase for faculty and staff at the university and the governor has approved the recommendation. This will be effective on the November 10th pay period and will be seen on the December 1st pay checks. It is a merit based increase so, an average of 3% and that process will be established very soon and units will be asked to provide recommendations toward salary adjustments for faculty and staff.

Update on the Capital Projects

* University received funds for both planning and construction
  + The college received funds for upgrades
    - Includes 22.5 million dollars to upgrade the livestock and poultry facilities which are part of Phase I
    - Currently in Phase II of the dairy relocation
* Other university projects
  + Renovation of Holden Hall
  + Additional building at the VT Carillion Research Institute in Roanoke
    - Will become a health science district for VT
  + A chiller plant
  + Laboratory Teaching Building which will be located near the New Classroom Building

**Academic Programs**

Commencement is Friday, May 13th at 12:30pm. Assistance is needed for all ceremonies.

Please attend the Town Hall meetings for Destination Areas.

Pathways for General Education begins fall 2018. We have the opportunity to develop new courses or revise existing classes to meet the new learning objectives. Currently there are several courses and minors going through governance.

All courses must be in Canvas after spring 2017. June 2016 will be the last time project sites can be added to Scholar. If you need assistance the CALS Library can help you.

The university is inviting some students on the waitlist to become Hokies. The target number of freshmen is 6100, the number for CALS isn’t available.

Dr. Alex Niemiera, Horticulture, received the university Wine Teaching Award.

A group of four faculty members working have been working with TLOS and CALS IT to update and improve a OMALS course. A showcase of what they have done is scheduled for Thursday, May 5th.

The Inclusive Teaching Workgroup will complete their year-long program on May 20th.

The pilot start for the CALS Alumni Organization Mentoring Program will begin fall 2016. AgriBusiness student event begins on August 27th.

**Research**

Searches for the two faculty positions for the Winchester and Tidewater ARECs have been underway and are now pending.

There will be some upcoming structural changes in the farm as Dwight Paulette, Farm Coordinator, is retiring on December 1st. These changes will begin on July 1st.

* Two units formed from the current crew
  + Feed Production Unit
    - managed by Brooke Saville, reporting to Animal and Poultry Sciences
  + Kentland Portion, which will include the research plots
    - Managed by Jon Wooge, reporting to Crop & Soil Environmental Sciences

Beginning July 1st there will be a revenue generation policy for the ARECs.

**Virginia Cooperative Extension**

No report

**Announcements**

**Library**

* Inga Haugen announced she will be attending an exchange program in South Africa at CPUT (Wellington and Capetown campuses) in February 2017 for a month. There will be a replacement librarian while she is gone.
* Working with the 4-H Summer Showcase
* The library is assisting with the Governor’s Ag School
* Attended the USAIN Conference and the National Agriculture Library Director, Paul Wester, was in attendance and Inga was able to have a one-on-one with him and has invited him to VT.
* Working on a research project and would like the assistance of anyone in CALS that works on research. Would ideally like to have one person from each department.

**Human Resources**

Mary Christian announced there would be a staff merit process and an evaluation must be on file.

**Extension**

Bobby Clark announced the VESA Annual Meeting is May 18th at Virginia State University.

He reported that his region has experienced dry weather and a significant freeze that has hit a lot of the state.  Agents are doing damage assessments.  With these situations there are always extraneous questions that arise that are often unique to disaster/damage situations.  The support that specialists provide to help answer these questions has been greatly appreciated.

Bobby Grisso reported that we have two agents traveling to Ireland, Amy Fannon and Brad Jarvis. We will also be hosting two Teagasc Advisors from Ireland, David Webster and Tommy Doughty.

Mike Schwarz announced the CALS faculty are supporting the Joint Institute for Food Safety and Applied Nutrition with training in Good Aquaculture Practices and Hazzard Analysis and Critical Control Points towards enhanced seafood quality and safety in Bangladesh and the Philippines this next quarter.

VT/CALS is represented on the Steering Committee for World Aquaculture 2017 in Cape Town South Africa, as well as AQUA 2018 in Montpelier, France. AQUA 2018 represents the joint meeting every 5 years between the World Aquaculture Society, and the European Aquaculture Society. Faculty are also represented on the Steering Committee for the 11th International Conference on Recirculating Aquaculture, hosted by VT August 19 – 21, 2016 in Roanoke Virginia.

There is a new integration initiative for VT/VSU/VCE aquaculture programming. Several ongoing activities include: workshops on cage aquaculture, fish School, and Good Aquaculture Practices; development of a mobile aquaponics demonstration unit; and requested training from a Virginia investor and colleagues from Benin towards a new catfish farm in Benin, Africa.

VSAREC has a new conservation aquaculture program implementing marine ornamental production into the private sector, with current market development across the US, and probing EU markets.  This initiative is supported with new international aquaculture interns from US, Brazil, and the South Korea.

Meeting adjourned at 9:45am.

Respectfully submitted,

Crystal Tawney, Recorder