

Minutes
CALS Faculty Association
109 Food Science Building
October 14, 2003, 9:00-10:00 a.m.

Members Present: Joe Marcy, Dean Quisenberry, Dave Bevans, Ruby Cox, Holly Scoggins, Peter Kennelly, Scott Salom, Don Mullins, George Norton, Sean O'Keefe

Meeting was called to order at 9:00 a.m. by President Joe Marcy

Dean's Report on the College

1. Dean Quisenberry gave an update on current budget situation and expectations over next few years and emphasized that budget decisions are being made to build capacity of CALS. One focus will be to redirect some funds to establish some Graduate Research Assistantships. She also mentioned that grant writing workshops will be held to facilitate an increase in grant funds, with a goal of reaching \$60 million for CALS. Retooling of faculty will also be a focus, with the use of a process in which faculty will be given leave to take training for retooling their expertise. There will be more incentives to write faculty salary into grants as salary savings will go back to departments.

2. A strategic planning process will begin with a meeting on December 16, 2003, of a committee of 55 people. Joe Marcy will represent CALSFA on that committee.

3. Other items briefly discussed by Dean Quisenberry were (a) future change in the way administrators (Dean, Associate Deans) will be reviewed, and (b) new guidelines to be developed regarding the hiring of new faculty with tenure, who had achieved tenure at another university. This change will allow for the hiring of new faculty with tenure, if the departmental P&T Committee assesses their credentials to warrant tenure at Virginia Tech. Consideration will be given to having a "grandfather" procedure for recently hired faculty who were not able to come in with tenure, despite having achieved tenure at another university.

Approval of Minutes

Minutes from the September 18th meeting had been distributed by e-mail prior to the meeting. No changes were suggested and the minutes were approved as written.

Treasurer's Report

Ruby Cox gave the Treasurer's Report, showing a balance of \$685 in checking and \$559.90 in Savings. Recent deposits have been made in the amount of \$645, which came from 64 membership dues having been received as of 10-13-03. The report was approved.

Other Business

President Joe Marcy made the following announcements:

a. Next two meetings of the CALSFA Executive Board will be Monday, Nov. 17th, from 1:00 to

2:00, and on Monday, December 15th from 10:00 to 11:00. Both meetings will be in 109 Food Science Building.

b. AEE/CALSFA Seminars: Next Seminar is October 21, with John Dooley speaking on Outreach issues. Will be in Fralin Auditorium.

c. College picnic 10/03/03: Attendance at the October 3 CALSFA picnic was good, but there were about 10 fewer attendees than for the May picnic.

d. Selection of college representative to P&T committee: In the voting to identify a faculty member to serve on the CALS P&T Committee for purpose of gender/race balance, Joyce Latimer received the most votes and has agreed to serve on that committee.

e. Selection of off-campus representative to CALS Council: There is a need to elect an off-campus faculty representative to serve on the CALS Council. Don Mullins will take care of the election process.

f. Web page update: Joe mentioned that he had checked the CALSFA Website and that it still needs up-dating. Carlyle Brewster will be reminded to work on this.

Membership

Ruby Cox reported that 64 people had paid membership dues as of October 13. This compares well with the previous year of 57 paid members. It was decided that Ruby Cox should send a reminder about dues over the CALS faculty listserv.

Committee Reports

Faculty Senate: No report available

Committee on Academic Program Policy: Scott Salom announced that he is the Chair of the Committee on Academic Program Policy. He also mentioned that Susan Duncan was elected as Secretary/Treasurer and that committee and that two new courses have been submitted for review by the committee.

Committee on International Program Policy: George Norton reported on the International Program Policy Committee work and referred to the report that was distributed during the September CALSFA Executive Board meeting. He mentioned that one task of this committee is to determine the implications of that report and make recommendations on how to operationalize it.

Committee on Research and Extension Program Policy: No report available.

New Business

Joe Marcy reviewed two charges given to the CALSFA Executive Board by Dean Quisenberry and two ad hoc committees were formed to deal with the charges. The goal is to have a progress report of work and recommendations by January 2, 2004.

• Changes in CALS Tenure and Promotion procedures to comply with University policy, as relating to granting of tenure to new faculty at the time they are hired. Attention was drawn to Sections 2.5.1 and 2.8.2 of the Faculty Handbook. This committee will also look at some other T&P issues.

Committee members appointed: Holly Scoggins (chair), Scott Salom, Sean O'Keefe, Don Mullins, Joe Marcy, and possibly Mike Lambur.

• Revision of CALS Procedures for Review of Administrators (Dean, Associate Deans, and Department Heads). Copies of the current CALS procedure were distributed.

Committee members appointed: Peter Kennelly (chair), Ruby Cox, George Norton, and Joe Marcy.

There being no further business, the meeting was adjourned at 10:20 a.m.

Submitted by: Ruby H. Cox
Secretary/Treasurer