

Minutes
CALS Faculty Association
109 Food Science Building
September 18, 2003, 10:30 a.m.

Members Attending: Joe Marcy, Jim Pease, Carlyle Brewster, Sean O'Keefe, Peter Kennelly, Dave Bevan, Frank Gwazdauskas, Don Mullins, Ruby Cox

Joe Marcy called the meeting to order at 10:35 a.m.

Approval of Minutes:

Minutes of the March 14, 2003, meeting and the April 25, 2003, were approved.

Dean's Report:

Dean Quisenberry spoke about ideas and plans for moving the college forward, including the following strategies:

- Department heads are assessing departmental needs and this will go to Provost McNamee by September 30.
- CALS is establishing a Development Office in a suite in Hutcheson previously used by 4-H. A person has been recruited to be the Development Director and will come December 1. An announcement will be made by the Dean later, when he is officially hired. An Assistant Development Director will also be sought.
- The initial goal is to raise \$35 million for CALS, but \$60 million is needed. Funds will be used for programmatic and special needs.
- Another \$60 million is needed for infrastructure - many CALS facilities, including classrooms, are in need of renovation.
- She emphasized the necessity of greatly increasing funds through grants and contracts - currently bringing in about \$20 million, but should be bringing in \$60 million.
- By mid-October, departments are to do a "critical needs assessment" of faculty and staff positions. Some of these needs can be met with 208 funds that will come back in FY2005. Also 229 reinvestment funds will come back for use in meeting critical needs in research and Extension.
- Have to look at strengths and build on these, but not try to do everything.
- Need to find ways to fund Graduate Research Assistantships.
- Dean will hold a retreat in December to identify a new vision, strengths, weaknesses, and what we can leverage to bring in more money.
- She emphasized: (1) already have a good faculty (2) all Departments and Units will be involved in process (3) communication will be open (4) her mission is to build the college, not herself (5) Equal value should be placed on good researchers, good teachers, and good Extension people.
- A merger committee is being appointed to guide the merging of the Agriculture and Applied Economics Department and the Economics Department.
- Kennelly asked who was on the Search Committee for the Director of the Ag. Experiment Station. The Dean will send out an announcement with names of members, but said that additional members can be added.

- Pease suggested that the Dean provide a monthly update through the CALS listserv and she readily agreed.
- Marcy suggested she consider putting a CALS representative in Washington, D.C., and the dean said she was considering this.
- Bevan asked for a clarification on "cluster hires." Dean mentioned that these hires will be mostly connected with the new institutes, such as the Food, Nutrition and Health Institute. She emphasized that there needs to be the development of a clear definition of the responsibilities of these faculty to departments and departments to them. Departments and Institutes must have a symbiotic relationship - not competitive.

Other things mentioned by Dean:

- She is working with Charlie Stott to begin writing an Alumni Newsletter.
- When Judith Jones and Vernon Boggs retires, will create an Associate Dean position to handle both budgets and personnel.
- Gwazdauskas asked about the attendance at Farm and Family Showcase and the Dean reported that it was about 40,000 in spite of the rain on Thursday, resulting in an attendance on that day of about 4,000. This is an increase over the 35,000 in 2002, but lower than the expected 50,000 to 60,000.
- Kennelly asked what the Dean wanted from the Executive Committee and she responded that she wanted us to be "involved" and to "participate." She emphasized that the CALS Faculty Association Executive Committee members can be leaders in help college more ahead. She also mentioned she wanted people to give their honest opinion and not just be "yes" people.

Treasures Report:

Ruby Cox reported that we have \$40 in the checking account and \$599.90 in savings. No checks or bills are outstanding.

Other Business:

a. Schedule of future of meetings. Marcy announced that future CALSFA Executive Committee meetings will be held as follows, with all being in 109 FST Building:

Tuesday, October 14, 9:00 -11:00 a.m.

Wednesday, November 19, 8:00 to 9:00 a.m.

Monday, December 15, 10:00-11:00 a.m.

(Meetings for 2nd Semester will be determined in January after members know schedules.)

b. Upcoming Seminars sponsored by AEE Department and CALSFA. All held in Fralin Auditorium, from 11:00 a.m. to 12:00 noon:

9/23/03 Dean Sharron Quisenberry

10/21/03 John Dooley

11/18/03 Someone (?) on Character Counts

12/16/03 Keith Dickenson on VTEL

1/27/04 Someone (?) on Web Resources

2/24/04 Brian Calhoun on VTEL

3/23/04 Urban Sprawl

4/27/04 Food Nutrition and Health

c. College Picnic. Dave Bevan reported that the CALS picnic will be held on Friday, October 3, from 11:30 to 1:30, in the area between FST Building and Horticulture Gardens. Expected cost will be about \$250, to come from CALSFA treasury.

It was decided not to charge for picnic, but will set up a Faculty Association Membership Recruitment table. Marcy will invite CALS Support Staff Association to do the same.

d. Membership Recruitment. Cox will send Faculty Association Membership Recruitment notice on CALS listserv. Membership dues will remain at \$10.00 per year. Receipts will be made available for tax purposes.

e. Approval of International Programs Report. The report titled "Survey of CALS International Content of Courses - 2002" by the Committee on International Program Policy was approved.

f. Selection of college Representatives to P&T Committee. Marcy announced that the Executive Committee needs to appoint a member to the P&T Committee to allow for balance in terms of gender, race, or other minorities (once the P&T Committee membership is available). A question arose as to whether the rule is still in effect that P&T members can only be those who are full professors. Dean Quisenberry will be asked about this at the next Executive Committee meeting.

g. Selection of Off-campus Representative to the CALS Governance Council.

The term of Allen Harper (AREC representative) on the Council has ended and either he needs to be reappointed or a replacement needs to be selected. Don Mullins will contact ARECs to have them elect a new representative by the next Governance Council meeting, which is October 13.

h. Conflict of Commitment Committee. Carlyle reported that the Conflict of Commitment resolution was presented to the University Council. Concerns from Faculty Senate were presented, but the resolution was passed.

i. Web Page Update: Marcy asked Carlyle about updating the CALSFA Web Page. Carlyle reported that he is working on it. The site is temporarily inaccessible due to be updated to increase security. Carlyle also provided the following URL for easy access:

<http://filebox.vt.edu/cals/calsfa/>

Committee Reports:

Faculty Senate. Items mentioned in report: Senate has been discussing guidelines for cluster hires and suggestions for updating P&T Guidelines. Computer Privacy Document still in University Council.

Committee on Academic Program Policy. New chair needs to be appointed and Marcy is working on getting this done. Core Curriculum Committee is continuing to deal with issues of communication and intensive writing courses.

Committee on International Program Policy. Report was approved.

Committee on Research and Extension Policy. Joe Marcy distributed minutes.

New Business:

There was no new business and the meeting was adjourned at 11:50 a.m.

Respectively Submitted by: Ruby H. Cox, Secretary/Treasurer
19/19/03