

**MINUTES**  
**CALS Faculty Association Executive Committee Meeting**

November 6, 2008  
104 Hutcheson Hall

**Attendance:** Joe Eifert, Doug Pfeiffer, Erik Ervin, Bill Barbeau, Bobby Grisso, Karen Poff (VESA President-Elect)

Invited and unable to attend:

Faculty Senate (3rd yr.)- Jeff Alwang, Timothy Larson, Bobby Grisso, Robert Grange;  
VESA President- Peter Warren; CALS Dean- Sharron Quisenberry

Approval of Previous Meeting Minutes (October 16, 2008)

**Treasurer's Report:** Savings account: \$860.25; Checking account: \$1201.60

**Old Business:**

CALSFA visits to each CALS department should be completed this month or for two departments, an e-mail communication will be done since no faculty meeting was scheduled. The December 12 meeting will primarily discuss the feedback from these department visits or e-mails.

Carol Papillon has been asked to serve on the Instructor Promotion Committee (2-year term)

Discussion of current CALS and VT budget and proposed budget reductions

Planning an informal "orientation" meeting for new CALS faculty

The CALS Faculty Association conducted an election for nominees for Dean Quisenberry's performance review committee. Below are the seven faculty members (out of 13) who received the highest number of votes. The nominees are listed in order of highest number of votes received, with their Department abbreviation.

Donald Mullins (ENT)  
Leon Geyer (AAEC)  
Mike Ellerbrock (AAEC)  
Katherine Knowlton (DASC)  
Tony Wolf (AHS Jr. AREC, Winchester)  
W. Lee Daniels (CSES)  
Brenda Davy (HNFE)

Additionally, the CALS Faculty Association (and/or VESA) will be nominating a faculty member to the Evaluation Coordinating Team (ECT) of five other faculty members who

must receive a 5-year review. Nominations requested by November 7. The following faculty members are being evaluated this year:

Carol Wilkinson (Director- Southern Piedmont AREC)  
Tony Wolf (Director- Alson H. Smith, Jr., AREC)  
Mike Akers (Department Head- Dairy Science)  
Loke Kok (Department Head- Entomology)  
Saied Mostaghimi (Department Head- Biological Systems Engineering)

As of Oct. 27, David Vaughan nominated himself for Saied Mostaghimi's ECT.

Discussion that the CALS faculty listserve may not reach some Extension faculty. Karen Poff suggests using the website address for the VCE faculty. Using this one will mean that specialists might possibly get a message twice, but it is the only way to include off-campus faculty that aren't agents or specialists (like the administrators). That listserve address is: [VCE-FAC@LISTSERV.VT.EDU](mailto:VCE-FAC@LISTSERV.VT.EDU) (All VCE campus and AREC faculty, including deans, department heads, faculty in support departments, and administrators.)

Website information should be provided to Holly Scoggins as soon as possible

**Future Business:** (Next Meeting: Friday Dec. 12, 8:30 – 10:00 am; Hutcheson 104F)

Topics/dates for a Spring forum:

- future of CALS
- promotion and tenure general
- motivating/utilizing graduate students
- promotion from associate to full professor

CALSFA and/or VESA need to provide additional nominations to the 5 ECT's

CALSFA fund use- In 2005, the CALSFA Executive Committee voted to fund a CALS Teaching Award. Previously an Ag. Alumni Scholarship Award was funded. Previous meetings also considered paying page charges or a publication fee. Current CALS Certificate of Teaching Excellence applications are due by March 13 to Bill Beal (APSC). Need to ask Dean Quisenberry if she supports the award and will match \$500?

Spring meeting dates and times need to be set. Consider:

Th Jan 22, Th Feb 19, Th Mar 26, Th Apr 30

Submitted: Nov. 6, 2008, by Joe Guthrie, CALSFA Secretary/Treasurer for 2008-09.