**CALS Faculty Association Executive Committee**

Meeting minutes

Date: June 6, 2014

Location: Hutcheson 104F

Present: Holly Scoggins, Alan Grant, Andrew Neilson, Renee Boyer, Catherine Larochelle, Mandy Simons (over phone), and John Vest (over phone)

Andrew Neilson called the meeting to order at 9:00AM.

***Approval of May 13, 2104 meeting minutes without change:***

-Motion made by Renee Boyer, and seconded by Holly Scoggins

***Report from Dean Grant:***

1. Short discussion surrounding State and University budgets. Republicans have now control over the Senate, following the resignation of a Democrat senator. This should facilitate budget approval before July 1st, avoiding state shutdown. The Virginia Tech Board of Visitors has approved the University budget, which includes merit based raises for faculty and staff.

2. Merit based raises

Faculty members are eligible this year for merit-based raises that average 3.25%, where 0.5% of this raise will come from College and/or departmental unit. Departmental leader will be responsible for developing a proposal for salary adjustment of each faculty member. Raises should be effective on the first pay period of November, which will be reflected in the December 1st payday.

University staff will get on average merit based raises of 2.75% (there will be variability across university staff meaning some will get more, other less), based on their upcoming evaluation. University staff only are eligible for this merit based raise, as opposed to classified staff. Dean Grant is looking at the differences between university and classified staff. Some classified staff could be converted into University staff to be eligible for merit-based raises. This conversion should take place before November 1st

***Modifications to CALS Faculty Association's bylaws:***

This effort was led by Renee Boyer and supported by all CALS FA committee members and Dean Grant. Renee has agreed to clean up the document and share it with other CALS FA committee members for approval. Electronic votes will be hold to approve the updated bylaws.

Meeting was adjourned at 10:20AM.

Submitted by Catherine Larochelle