**College of Agriculture and Life Sciences Faculty Association**

**Meeting Minutes**

**9/20/2016**

**8:30 in 104F Hutcheson**

Call in information: 1-866-842-5779 Code: 5402314152

Present: Samuel Doak, Jon Vest, Jennifer Jones, Robert Grange, Catherine Larochelle, Alan Grant

1. **Call to Order: 8:33 am by Jon Vest**
2. **August Minutes: Approved without revisions**
3. **Dean’s Update**
	* Merit increases: CALS merit adjustments have been submitted to provost for faculty only
	* if the Provost approves them it will be affective November 10th
	* It’s 2% funded only by the university-no state funding
	* Governor asked all state agencies to provide a 5% budget reduction, but VT was waived from having to complete the budget reduction
	* Board of Visitors will have to approve the adjustments in the November meeting
	* VT is considering a raise for staff, but we have to fund it ourselves again and have to determine how to handle classified staff (not eligible for VT merit raises) versus university staff
	* Capital projects are underway currently-a new livestock facility is currently authorized by the state worth $22,000,000.
	* Rob Grange asked how the state has money to fund capital projects, but not raises. Dean Grant stated it has to do with where the money is coming from to fund the different budget items. Capital projects have been funded by bonds.
	* Only 18% of VT’s budget ($1.4 billiion) is state funded
	* Jon Vest asked if extension was still facing a 10% budget reduction? Right now no, but we have to adjust the budget to compensate for the faculty raises
	* Does it include A/P faculty? Yes
4. **Old Business**
* CALSFA hosted Dr. Thompson’s question/answer session and it seemed to be very successful
* New Faculty Orientation is on the 28th and Jon is unable to go. Jennifer and Catherine will work together to create a couple of slides to introduce the CALSFA and discuss getting involved in the college and university
* OctoberFest-we have the Hahn Garden scheduled for two Saturdays in October (22 and 29); Stephanie from the Hahn Garden said it was usually on a Thursday or Friday
* Sam is going to get us the results from the previous survey we put out via email and put out a new one with several Friday afternoon times and dates to see about what our best option would be
* Jon will touch base with the Food Science department and see if they can make some German based appetizers/snacks
* Jennifer will touch with Beth about our VT Fund and when we will have money-we need to be able to pay for items such as ABC licenses, alcohol, party supplies, food (catering and store bought), venues, and entertainment
* We have a tent from extension that Jon can set up in case of rain
* Can we put an advertisement on the CALS website? Can we send out an email blast?
* The ABC permit needs at least 14 days to get approved so we need to assure that is complete 2 weeks prior to the final date we decide on
* We can use the turf grass research center as a back up if Hahn is already booked for the Fridays we may change to
1. **New Business**
* CALSFA purpose and objectives and website progression will be pushed to the October meeting
* October meeting-our conference room is being used; Catherine will check for a new room in Hutcheson to use
1. **Adjourn-meeting adjourned at 9:45am**

Next Meeting:

October 18th-Location TBD