**­­College of Agriculture and Life Sciences Faculty Association**

**Meeting Minutes**

**11/07/2017**

**9:00 am in 104F Hutcheson**

Call in information: 1-866-842-5779 Code: 5402314152

Attendance- Alan Grant, Jennifer Jones, Catherine Larochelle, Jon Vest, Ryan Stewart

1. **Call to order**
2. **Approval of previous minutes (October 2017)-approved unanimously**
3. **Dean’s Update**
   1. Provost transition – Cyril Clarke has been named the interim provost, effective 11/1. The performance incentive-based budget (PIBB) model will be moving forward, with partial rollout still scheduled for July 2018. The Destination Area and Strategic Growth Area initiatives will continue to move forward as well, though there is opportunity for implementation strategies to evolve with more engagement with Deans, Department Heads, and other relevant stakeholders. With regards to promotion and tenure, this transition is seen as an opportunity for departments and colleges across the university to continue developing clear guidelines for expectations and definitions of success in scholarship. However, this effort needs to avoid developing a single prescriptive checklist for all candidates. It was noted that CALS has a history of helping their faculty members develop strong dossiers, with clearly stated definitions of success, and generally have not had any issues at the university level.
4. **Treasurer’s Report**

$72 for chips/sodas/other supplies-Jennifer has submitted for reimbursement

Hethwood Market still has not yet sent an invoice

Ryan will be added to accounts 11/10/17.

Estimated $3200 remaining in VT Fund once everyone is reimbursed/paid

$435 in checking account and $5 in savings account.

It appears that all departments have submitted their payments.

1. **Old business**
   1. Fall tailgate event—feedbacks and suggestions for the future.
2. **New Business**
   1. CALSFA activities in Fall 2017
      1. Fall Coffee With CALSFA-November 30 from 11 am to 1 pm in Litton-Reeves 1980. Invitees to present at the event include LED (Learning Experience Design), CALS IT, CIDER, CALS curriculum committee, Hokie Wellness, CALS Grants (Nancy Dudek), CALS Global, and a VT Pathways representative (Mike Ellerbrock).

* 1. Shifting of CALSFA officer titles and duties.
     1. There was brief discussion of splitting the Treasurer/Secretary duties between two individuals (an individual would be secretary in their first year on CALSFA, then transition to secretary for their second year), which would then eliminate the “President Elect” position. Per the CALSFA bylaws, this item will be placed on the agenda for the December 2017 and January 2018 meetings, with a possible vote occurring in January 2018.

1. **Adjourn at 10:00 am**
   1. Next meeting 12/13/17