# College of Agriculture and Life Sciences Faculty Association Meeting Minutes

**10/9/2018**

**8:30 am in 104F Hutcheson**

### Call in information: 1-866-842-5779 Code: 5402314152

Attendance- Catherine Larochelle, Rob Grange, Ryan Stewart, Jennifer Jones, Alan Grant, John Galbraith

1. **Call to order**
2. **Approval of previous minutes** (September 2018)-approved unanimously after minor edit in section 6. e.
3. **Dean’s Update**

### Members of the VA General Assembly (from the Ag Committees) were on campus last week for two days to learn more about Agency 229 programs and impacts. Several faculty members made presentations to the legislators to demonstrate Agency 229 impact. The event was an opportunity to promote the Agriculture and Natural Resources Initiative and thank them for ongoing investment in 229 programs, infrastructure, and technology. Feedback was very positive and Dean Grant appreciated the faculty members’ excellent presentations. Dean Grant also mentioned that the CALS new faculty development/orientation program took place in September and that he appreciated the involvement of CALSFA and faculty members.

1. **Treasurer’s Report**
	1. Right now we have received all FY19 contributions except from SPES. I just sent a follow- up reminder to that unit. Our balance in the Freedom First is $363.71 (Checking) and $5 (Savings). Those numbers are unchanged this FY.
	2. For the VTF account, our starting balance for FY19 was $2,913.87. We have received

$1,100 in contributions, plus SPES should hopefully provide $400. Our $500 college allotment went to support the CALS picnic.

* 1. We have thus far spent either $1,272.26 or $1323.20 - the discrepancy is because Bull and Bones gave us two numbers for the event, so I'm not yet certain which is correct. Using the first number, our current balance in the VTF fund is $2,741.61.
	2. Looking forward, the only known expenses are for the pens and the "Excellence in Service" award, as the tailgate sponsorship has already been processed.

## Old Business

* 1. CALSFA yearly events calendar. Catherine shared a draft. Please review.
		1. CALSFA has sponsored or held a CALS Alumni tailgate, and staff and faculty picnic in Fall 2018.
		2. Add an invited speaker to calendar for next spring. Dept. Heads and AREC Directors will be polled for suggested speakers.
		3. Jennifer has arranged a workshop for faculty and graduate students on *iThenticate* – plagiarism checking software for use by advisors on drafts of theses and dissertations. Janice Austin will perform training on Nov 1 at 10 am in 1810 Litton Reaves.
		4. John will contact Joe Hunnings and Peggy Lane to see if they will hold an EFARS workshop/review session next Spring.
	2. Early fall social – about 30-35 attended the event at Bull and Bones on 9-21-18. We will have a sign-in next time. New location next time also. Return to giving two free drink tickets per person at sign-in next time.
	3. Fall professional event – CALS new faculty orientation Tue 9-18-2018. Rob and Ryan attended as did about 10 new faculty.
	4. CALSFA faculty pens
		1. Preferred pen choice: #1 (55724) from IDAmerica.
		2. 500 pens - ~$360 (imprint – 1 color; Ink match); not sure of the cost for two colors, and printing on barrel and clip – Rob needs to check for orange and white pens with maroon or red lettering.
		3. We want CALSFA on the pen clip.
	5. New CALSFA “Ut Prosim” Excellence in Service Award – Ryan drafted description and make edits. Several edits were suggested but there was overall approval. Notice will be sent out in March and deadline for announcement will be in May before the commencement ceremony. The award will be presented at the faculty and staff picnic. Monetary award will be discussed. Dean Grant will contribute some to that.
	6. Tailgate – CALSFA is sponsoring the band for the 11-11-18 CALS tailgate. Pay $25 and register for the tailgate to attend. Ryan will attend. Should we ask Jamie to send out a reminder notice for the tailgate?
	7. Faculty Senate elections from SPES: Matt Eick and John Galbraith.

## New Business

* 1. CALSFA officers serving on department head periodic (5 year) review committees: Rob – Dr. Gerrard; John – Dr. Marcy.
	2. Rob suggests we invite CALS Faculty Senators to share concerns with CALSFA. Staff Association and Student Association would like support from CALSFA. They met with Faculty Senate on 9-21-18 and voiced concerns about pay, parking near their workplace, bus transportation, and other issues. CALS Faculty Senators will be asked for a report at the next CALSFA meeting.

## Adjourn at 10:03 am

### Next meeting on November 13, 2018 at 8:30 am.