**College of Agriculture and Life Sciences Faculty Association Meeting Minutes**

**12/11/2018**

**8:30 am in 104F Hutcheson**

Call in information:  1-866-842-5779        Code: 5402314152

Attendance – Alan Grant, Steve Kleiber, Eric Kaufman, Nicolin Girmes-Grieco, Jacob Long, Catherine Larochelle, Robert Grange, Jennifer Jones, John Galbraith

1. **Call to order**

1. **Approval of previous minutes**(November 13,  2018)-approved unanimously.

1. **Dean’s Update**

Several members of the Faculty Senate (Galbraith, Girmes-Grieco, Long, and Kaufman) attended to learn more about why CALS research is evaluated with a lower rate per dollar than some other colleges. Their concern is that Extension and CALS research is overlooked and undervalued. Dean Grant and Steve Kleiber spoke about the PIBB funding formula. 208 funds can be supported by tuition funds but 229 funds cannot. PIBB formula is only used on 208 funds. CALS gets a significant amount of 229 funds. The formula is lower for CALS because we get some 229 funds while colleges with a higher formula do not. CNRE and Vet Med also get a lower formula, based on the distribution of faculty salaries. About 30% of CALS salaries come from 208 funds, the rest is 229. Faculty and student success will have a bigger impact than PIBB formula. The PIBB will be an improvement for CALS and Dean Grant is pleased with the amount we will be getting.

There were about 2400 students at commencement. Thank you to faculty who attended and served, teachers and advisors as well. ALCE position search is in negotiating stage. BSE position search is starting. Four candidates interviewed for the Provost position. Announcement of selection will be made by the end of the holidays. Dean Grant will send out a questionnaire to AREC directors for nominations of a speaker. The new NIFA director may be a possibility.

1. **Treasurer’s Report**
2. Our balance in the Freedom First is $363.71 (Checking) and $5 (Savings). Those numbers are unchanged this FY.
3. Our balance in the VTF account is $2,707.17 after paying for pens.
4. The only known upcoming expense is for the "Excellence in Service" award.

1. **Old Business**
2. Jennifer sent out a flier for the EFARS/Elements working session to be held January 14th.

1. **New Business**
2. We may have a social on reading day.
3. John inquired about holding a workshop to help Assoc. Professors prepare their candidate’s statement. Getting input from a panel of faculty who have experience on college P&T would be helpful.
4. John reported from Faculty Senate meeting that department guidelines will be expected from every department on campus to serve as the standards against which an Asst. or Assoc. Professor seeking promotion will be evaluated. Improvements in the P&T documents in the Faculty handbook are being considered. Bob Hicok is heading up the revisions. Each department will be required to develop a full set of expectations and P&T evaluation guidelines. Those will be considered at all levels of P&T evaluation. There was some concern raised about the discrepancy between what is listed on the P&T dossier and EFARs/Elements. The university has considered hiring a programmer to fix the issues and better align the documents but has not done so yet.

1. **Adjourn at 9:23 am**

Next meeting on February  12, 2019 at 8:30 am in Room 104 Hutchinson.