**College of Agriculture and Life Sciences Faculty Association Meeting Minutes**

**03/12/2019**

**8:30 am in 337 Smyth**

Call in information:  1-866-842-5779        Code: 5402314152

Attendance –  Catherine Larochelle, Robert Grange, Ryan Stewart, John Galbraith

1. **Call to order**

1. **Approval of previous minutes**- December 11, 2018 minutes approved unanimously by electronic vote.

1. **Dean’s Update** - No report - not able to attend.

1. **Treasurer’s Report**
2. Our balance in the Freedom First is $363.71 (Checking) and $5 (Savings).
3. Our balance in the VTF account is $2,707.17.

1. **Old Business**
2. Invited speaker – status unknown awaiting a report from Dean Grant. Rob will ask Dean Grant how we can promote the event and whether he wants us to help organize the event.
3. Ryan has written up an announcement. He is waiting on approval of the amount of the award. We will suggest that we contribute $500 and ask Dean Grant to match that amount. We will vote for approval on the proposed announcement and then send it to Crystal to send out March 15th if approved. Applications will be due April 15th.
4. John did a workshop summary by email. EFARS/Elements working session was held January 14th in 1810 Litton-Reeves. About 20 people attended. The session was well received by the faculty.

1. **New Business**
2. We will plan a social on reading day, May 9th. Catherine will call Sharkey’s, PKs, Bottom of the Stairs to get an idea of costs for a room and obligations to buy food and drinks.
3. Elections for new CALSFA Secretary.  Try to identify candidates by meeting on May 14th.
4. Discussion about how much to spend and which events to sponsor for 2019. These are the events we have sponsored in the past and an estimate of the costs for each. Tailgate - $0; Speaker - $250-$500; spring social - $500; fall social - $500; new extension award is estimated at $500 (our part). Rob would like to keep annual expenses to $1800. We take in $2000 each year if all departments pay their dues. For 2019 we will have an invited speaker, spring social, extension award, and possibly a fall social or tailgate that is less expensive than in the past.

1. **Adjourn at 9:30 am**

Next meeting on April 9, 2019 at 8:30 am in Room 337 Smyth.