**College of Agriculture and Life Sciences Faculty Association**

**Meeting Minutes**

**11/12/2019**

**9:00 am Dean’s Conference Room-Hutcheson Hall**

**CALSFA**

Meeting agenda

November 12, 2019

9:00 am

Attendance: Jennifer Jones, Robert Grange, Travis Mountain

1. Call to order at 9:02am
2. Approval of previous meeting minutes (October 2019). Minutes unanimously approved

1. Dean’s update
2. Treasurer’s report
   1. Balance
   2. 2019-2020 Contributions-final two?
   3. Outstanding Payments
3. Old Business
   1. Status of invited speaker for Spring 2020
   2. Service Learning-VT Engage-Lindsey Gleason and Meghan Kuhn; Hannah Scherer; Kim Morgan-November 22
      1. Jennifer has been in communication with these speakers to coordinate their presentation.
      2. We have approved coffee/snacks to be available for this. Anticipated expense is less than $100.
   3. Alumni Picnic Results and Discussion
      1. 10 CALS faculty attended. Overall we were happy with this. We will look into this for future years and if we plan on doing this, will start marketing sooner.
4. New business
   1. 2019-2020 Calendar of Events
      1. Service Events
      2. Professional Development Events
         1. Elements Working Session-Barbara Lockee, Virginia Pennabacker, and Igna Haugen-Jan 16
         2. Social media best practices?
         3. Chrome River Expense Reporting?
         4. Banner accounting reports?
         5. IT Procurement-software?
      3. Networking/Engagement Events

1. Anything new for the good of the group
2. Adjourn. Meeting adjourned at 9:14.

Next meeting: December 10-Dean’s Conference Room

Notes: