**CALSFA**

Meeting agenda

May 12, 2020

Zoom Meeting ID: 540-231-1104

1. Call to order at 9:04am via Zoom
	1. Attendees: Jennifer Jones, Ryan Stewart, John Galbraith, Robert Grange, Travis Mountain, Alan Grant
2. Approval of previous meeting minutes (April 2020)
	1. will be done over email

1. Dean’s update
	1. Cals outstanding senior outing on Thursday May 14th. Big thanks to Susan Sumner and her work on this.
	2. Commencement is 6:30pm Friday May 15th. University portion is 6:30-7:00pm and then the college ceremony starts at 7:00pm. College portion is pre-recorded.
		1. Alan Grant will look into any evaluation survey if we should need to go this route in a semester
	3. Approximately June 8th, there will be an announcement regarding fall semester if it will be in-person or virtual due to covid-19.
	4. University budget - significant impact of revenue, including state revenue. University has asked for colleges and units budget reduction plans. CALS has been asked to put together a 5% and 10% reduction plan. Right now it is not certain there will be a cut. A 10% reduction in 208 funds and 229 funds is just under 7 million dollar cut to the college. Federal capacity funds reduction could be a further 1 million, but currently there is no indication any of this will be cut.
	5. Dean continues to be impressed with the resilience of the CALS faculty and the transition to moving online due to covid-19. Proposal funding is up year over year which is a good indication of faculty productivity.
		1. Furloughs, pay cuts are in discussion but not yet determined. Need to avoid long-term negative impact to the college. Deans prefer a furlough would come from upper university administration for consistency across the colleges.
	6. Covid-19 cases of Virginia Tech students and employees is known, but Alan Grant does not have these numbers.
	7. CALS enrollment for the fall is a little short for both college and university levels particularly due to decreased international enrollment. The waitlist has been opened up to make up for some of this. It is believed we will end up pretty close to our target. The big unknown is if students who have accepted the offer decide not to come. It is possible we have more students than normal who do not attend due to covid-19.
2. Treasurer’s report
	1. Balance for next year $3,537.18
		1. We had fewer events this year due to covid-19 resulting in a higher than normal balance
		2. $100 transferred to CALS Advancement to pay for fall tailgate.
3. Old Business
	1. 2020 Ut Prosim Award status
		1. still on track. Ryan will send out a reminder later to get nominations
	2. May Elections status and transition: <https://docs.google.com/spreadsheets/d/1qSJkcBJEQZjfa6xEaNkP3LvXx6lq2-YC/edit#gid=1408988992>
		1. Jennifer will add Sean to Google Drive meeting
4. New business
5. Meeting Adjourned at 9:34am

Next meeting: to be determined by Ryan Stewart